



Park City Prep Charter School

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www.parkcityprep.org

Board of Directors Meeting – June 13, 2013

MINUTES

- **Meeting was called to order at 5:37pm.**
- **Public Session** - No members of the public were present.
- **In Attendance:** Bruce Ravage, Tanya Hughes, John Bryk, Tiffany Johnson, Vicky Boudreau, Lorraine Moore. Warren Blunt and Vince Galasso were excused.
- **Minutes from May 22, 2013 Meeting** were approved unanimously.
- **Financial Update**
 - Summary appears in the budget narrative accompanying the balance sheet and profit & loss statements.
 - There are no significant changes in the 5-year projection.
 - We are expecting \$105,000 additional if the state approves our application for 10 extra seats for students for 2013-2014, which would bring us to 260 students from the current 250.
 - The Board unanimously approved spending an additional \$40,000 to \$50,000 for new modular seating for our students.
- **Director's Update**
 - High School Acceptances – 96% of the 2013 graduating class will be attending choice public or private high schools.
 - Staffing for 2013-2014 – we are now fully staffed for the 2013 -2014 school year.
 - New Student Recruitment – The 6th grade is filled to capacity.
 - 2013-2014 Calendar – Because the date that we can move into the new building is tentative, three calendars have been created, each with a different starting date.
 - Progress on New Building – Tentatively, we will move on August 14th.
 - Summer Professional Development for Teachers – Most teachers will be attending summer teacher training institutes.
 - Curriculum Development/Common Core Standards – Math and ELA are almost complete and aligned to the Common Core standards. Science is finishing up with strong foundation aligned to NGSS.
 - Staff Evaluation Process/S.E.E.D. We are working with Bridge Academy and New Beginnings Family Academy to formalize the evaluation process for the fall.

- **Old Business** - Revised Performance Bonus Policy
 - Bonuses will be issued in October, only for staff members who return to work for the new school year.
 - Half of the bonus will be based on student performance (CMTs, etc)
 - Administrative and clerical staff, who work a 12-month year, will be eligible for bonuses in August.

- **New Business:** Approval of Compensation/Contracts for 2013-2014
 - Salaries – The board has generously approved a 3% increase for the certified staff.
 - Policies for Performance Bonuses and Salary Stipends
 - Board has agreed to award loyalty bonuses in addition to performance bonuses.
 - A certified teacher with 5 years of service will receive an additional \$1,500. At 10 years, the certified teacher will be eligible for a \$2,500 loyalty bonus.

- **The 7th annual Commencement Ceremony** - Thursday, June 20th at 6:00 pm

- **2013-2014 Schedule of Meetings:** Scheduled for the 2nd Wednesday of September, November, January, March, May and June.

Meeting adjourned at 6:40 pm.

Minutes recorded and submitted by Vicky Boudreau